

APPLICATION FOR PERMISSION TO OPEN CLASS IX

FORMNo.1
(Two pages)

To,

The Secretary,
Board of Secondary Education,
Manipur.

(To be accompanied by an
application fee of Rs.
5,000/(non-refundable) in
the form of Bank
Draft/Bankers' cheque of a

Sir.

I/We beg to apply for permission to open class IX in
..... (Name of the school) from the academic yearThe
necessary particulars about the school are given below:

1. Name of the School.....
2. Whether the school is recognized up to Class VIII by the State Govt. If so, recognition No. (Attach a copy of the orders).
3. Locality:
 - i) District:
 - li Town/village:
 - iii) Police station:
 - iv) Post office:
 - v) Telegraph office:
4. Public demand:
 - i.Date of public meeting:
 - ii. Date of Opening of the School:
 - iii. Name & Address of Convenor:
 - iv. Name & Address of President:
 - v. (attach copy of the proceeding signed by the President)
 - vi. Was the meeting attended by secretary/headmaster of hereby High School?
5. (a) If the school a govt. school or sponsored by managing Committee, list of members
 - I. Chairman
 - II. Secretary
 - III. Member(s).....
 - IV. Teacher's representatives.....
 - V. Guardian's representative
 (b) If the school is sponsored by a Registered Society /Trust (attach a copy of registration certificate).
 - i. Registration No.
 - ii. Copy of the Trust

6. Need: (i) Name of the nearest recognized High School, State the name & distance
.....km

(ii) Whether any natural barrier exists between the nearest recognized school and the proposed school.

7. If the nearest High School is within 5km. (Rural area)/2km. (Urban Area).

(i) Its enrolment in Class VI

Vii.....viii..... IX.....

(ii) No. of sections in Class VI..... VII

(III)..... IX

(iii) No. of girls, in the school if it is a co-education school

(iv)Medium of instruction.....

8. Whether the school is run on commercial basis for profit if any individual or group of individual

9 .A diagrammatic layout of the locality showing the location of the proposed school and its distance from the existing Recognized Schools in the locality roadways, natural barriers (if any), should be attached.

I. Whether the proposed school is a Boy's school.....

Girl's school

Co-educational school

ii) Medium of instruction and examination.

iii) Class-wise enrolment: VI..... VII..... V III.....

10. Whether the land on which the school building is constructed in the name of the school. If so, are of the land with Patta No. (And revenue)

Area..... Acres

Patta No.....

11 .Source of income.....

12. Fund: (i) The security deposit of a sum of Rs. 1,00,000/-

Board Challan No./ Bank Draft No. & Date.....

. Bank..... Period..... (Copy to be enclosed).

(ii) Working fund (give details) : Rs

A/c Pass Book No..... Bank.....

No. of Class rooms.....

Size of the rooms: (1) Headmaster's Room

(2) Staff Room

(3) Office Room

(4) Class Room

(5) Library Room

(6) Boys' Common Room

(7) Girls' Common Room

13. furniture: (i) No. of Desks No. of Benches

No. of Tables No. of Chairs.....

No. of Almirahs Others.....

14. Particulars of payment of application fee of Rs. 5,000/- Banker's Cheque /Bank Draft No

Date..... (Amount payable to the Secretary, Board of Secondary Education, Manipur).

15. Inspection Report from the ZEO's concerned

Date of inspection date of report

16. Forwarded by the Director of Education (S), Manipur with comments

Date.....

Signature.....

Seal.....

The application forwarded by the Director or Education(S) should be submitted to the Secretary not later than 31st August immediately proceeding the year in which class IX is proposed to be started.